

CAPABILITY STATEMENT

Our Story

Trainwest is a leading West Australian Registered Training Organisation delivering first class industry based training. Ann Marie Wragg and Michelle Munrowd-Harris established Trainwest in 2007, after many years working in the training and vocational education sector respectively. Trainwest began from a desire to meet the growing needs of industry, while providing a quality, affordable and flexible training environment that they had not yet experienced.

Trainwest delivers world class training through company and industry specific learning and development programs, along with a range of business and operations based traineeships in partnership with industry.

Trainwest has assisted over 10,000 learners to obtain their desired qualifications. Trainwest's success can be contributed to Ann Marie's and Michelle's original vision which has now been adopted as our mission statement.

In 2014 and 2015, Trainwest was nominated as the WA Small Training Provider of the year, awarded by the Department of Training and Workforce development. It is a real milestone for the company being recognized by our peers as being at the forefront of the industry for innovation and excellence.

Trainwest traineeship program allows organisation's to train and develop their workforce aligning their skills to nationally recognised qualifications. Trainwest creates a customised training plan for each employee and qualification to ensure all training is aligned to individual needs and organisational requirements.



154 Epsom Avenue
Belmont WA 6104
W: www.trainwest.com.au
E: bronwyn@trainwest.com.au
P. 1300 938 411
RTO Provider number: 51807

POSSIBILITIES

EDUCATION
FUTURE
LEADERSHIP

What We Offer

The following qualifications are available to enterprise under the Traineeship Program:

- » TLI21610 Certificate II in Warehousing Operations
- » TLI31610 Certificate III in Warehousing Operations
- » TLI41810 Certificate IV in Warehousing Operations
- » BSB20115 Certificate II in Business
- » BSB30115 Certificate III in Business
- » BSB30215 Certificate III in Customer Engagement
- » BSB30415 Certificate III in Business Administration
- » BSB40215 Certificate IV in Business
- » BSB40315 Certificate IV in Customer Engagement
- » BSB40515 Certificate IV in Business Administration
- » BSB41015 Certificate IV in Human Resources
- » BSB41315 Certificate IV in Marketing
- » FNS40215 Certificate IV in Bookkeeping
- » BSB41415 Certificate IV in Work Health and Safety
- » BSB42015 Certificate IV in Leadership and Management
- » BSB51915 Diploma of Leadership and Management

Traineeship Model

Traineeships are a government funded initiative providing an avenue for employers to train both their new and existing staff to achieve accredited qualifications while taking away the financial burden.

Training is delivered fully or partially on the job and depending on the qualification can take between 6 months to 2 years to complete. Trainwest will work with you to deliver the training in an environment which promotes active learning with minimal impact to you as an employer to ensure its 'business as usual'.

Traineeships are available for both new and existing full-time and part-time employees with benefits including the following:

- » Staff trained to your business requirements
- » Improved productivity and staff retention
- » Nationally Recognised qualifications and competencies
- » Pay roll tax exemptions for the duration of the traineeship
- » Other financial incentives may apply

Traineeship Model cont'd

Eligibility for Employer Incentives:

- » Full time employees must be signed-up within 3 months of commencing (31 hours or more)
- » Part time employees must be signed-up within 12 months of commencing (20-30 hours)
- » Trainee must be an Australian citizen or permanent resident
- » If the trainee is a NZ passport holder, must have been a resident for 6 months or more.

Depending of the duration of their employment and qualification selected, Trainwest may receive Funding from the Department of Training and Work Force Development when funding is available training will be charged in accordance with the VET Fees and Charges Policy. However if funding is not available training will be charged at a fee for service rate.

Traineeship Model	Price basis
Issuing a qualification As per fees from Department of Training and Workforce Development VET Fees and Charges Policy	Example: \$2005.50 approximately per trainee for the BSB41415 Certificate IV in Work Health and Safety (dependent on the units of competency selected and completed at \$5.73 per nominal hour)

Fee for service

In addition Trainwest offers the following qualifications as customised in-house training as well as face to face public workshops.

- » TAE40110 Certificate IV in Training and Assessment
- » TAE50111 Diploma of Vocational Education and Training
- » TAE50211 Diploma of Training Design and Development
- » BSB41415 Certificate IV in Work Health and Safety
- » BSB41515 Certificate IV in Project Management Practice
- » BSB42015 Certificate IV in Leadership and Management
- » BSB51315 Diploma of Work Health and Safety
- » BSB51615 Diploma of Quality Auditing
- » BSB51915 Diploma of Leadership and Management

Our current scope of registration can be viewed online under the scope tab at:

www.training.gov.au/Organisation/Details/51807